



Financial Organization and Budgeting

Let My Personal Bookkeeper help you get your household finances organized and set a budget!

Services Provided:

- Set up a Financial Management Program such as Mint or Tiller Money
- Download 3 months of bank transactions and categorize in the Financial Management Program
- Change bills and statements from postal mail to online
- Run reports of past 3 months to show income and expenses
- Work with client to set a budget

Package Price: \$845

There is a maximum of 8 hours included in the monthly package price.
Any further hours needed within the month will be billed at the regular hourly rate.

The activities listed are suggestions and can be changed.

This does not imply that all the work can be completed in one month.

For more information or to purchase a package, contact My Personal Bookkeeper
info@mypersonalbookkeeper.com

847-972-6822